

Approved

# MEETING MINUTES

## FULL BOARD

### TUESDAY AUGUST 30, 2022

<b>MEMBERS PRESENT:</b>	<input type="checkbox"/> OPEN SEAT (VACATED BY B. SPALDING)	<input checked="" type="checkbox"/> C. NAGY
	<input type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> P. BRIDGE	<input type="checkbox"/> OPEN SEAT (TEMPORARILY VACATED BY M. PIZZIMENTI)
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> M. SERIO – VICE & COMM. CHAIR
	<input checked="" type="checkbox"/> M. IKLE	<input type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> G. MCINTOSH	<input type="checkbox"/> S. VANDEMERGEL
<b>MEMBER(S) ABSENT:</b>	L. BERRY-BOBOVSKI, S. SLATON, S. VANDEMERGEL	
<b>OTHERS PRESENT</b>	C. CONKLIN K. AULETTE A. BOWERS	J. HEINLEIN T. PERRONE - TELECONFERENCE

- CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:15 PM**.
- ROLL CALL:** LCCMHA WILL BE DOING A HYBRID IN-PERSON AND VIRTUAL ZOOM MEETING FOR THE PUBLIC.
- APPROVAL OF AGENDA:** AGENDA DATED AUGUST 30, 2022

- MOTION TO APPROVE THE AGENDA, AS PRESENTED.
- MOTION TO APPROVE THE AGENDA, AS MODIFIED:  
MOVED BY: **M. Ikle** / SECONDED BY: **J. Pfeffer**
- MOTION PASSED 7 / 0
- MOTION FAILED

- CALL TO THE PUBLIC:**  None.

- APPROVAL OF MINUTES:** MINUTES OF MEETING DATED JULY 26, 2022

- MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
- MOTION TO APPROVE THE MINUTES, AS MODIFIED:  
MOVED BY: **M. Serio** / SECONDED BY: **J. Pfeffer**
- MOTION PASSED 7 / 0
- MOTION FAILED

**6. BOARD ADMINISTRATION:**    None    **Item(s) Noted Below**

a) Per-Diem for Special Meetings / Functions:    None    Items Noted Below

- M. Serio attending CMHAM By-law Committee meeting.

b) Event Announcement(s):    None    Item(s) Noted Below

- Special Finance Oversight & Budget Meeting Re: FY23 Budget on Tuesday September 13, 2022 at 6 pm.
- Overdose Awareness day at the Brighton Mill Pond Wednesday August 31, 2022 6pm-9 pm.

**c) EXECUTIVE DIRECTOR EVALUATION COMMITTEE / RECOMMENDATION**

Discussion was held. J. Pfeffer, Committee Chair, stated that the Executive Director exceeded the committee's expectations in all areas especially workforce challenges and finance. Praised Executive Director's 10 years of exemplary service to our agency.

**Moved by: J. Pfeffer / Seconded by: M. Serio**

Motion to approve the acceptance of the Executive Director's Evaluation, as presented.

**MOTION PASSED 7 / 0**

**MOTION FAILED**

**7. CONSENT AGENDA:**

**8. EXECUTIVE DIRECTOR'S REPORT:**

- a) Attorney Consultation - Potential Litigation (Closed Session)
- b) Delegated Contract Report August, 2022 / Informational
- c) Wait List Update / Informational
- d) Agency & Community Updates / Informational

**9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:**

- a) **LCCMHA 2022 IT ROAD MAP/INFORMATIONAL - PRESENTATION BY J. HEINLEIN**
- b) **FY22 FINANCE AND PROJECTIONS REPORT – INFORMATIONAL**
- c) **INTERIM-YEAR FINANCIAL DISCLOSURE OF OTHER POST-EMPLOYMENT BENEFITS UNDER GASB STATEMENTS No. 74 & 75 AS OF DECEMBER 31, 2021 - INFORMATIONAL**

**d) TYLER TECHNOLOGIES INC.- MUNIS (FINANCE) SOFTWARE AND SERVICE**

Discussion was held.

**Moved by: M. Serio / Seconded by: M. Ikle**

Motion to approve an agreement between Tyler Technologies and LCCMHA to provide MUNIS (Finance) software and service at an annual cost, as presented. Effective 10/1/22 to 9/30/23.

**MOTION PASSED 7 / 0**

**MOTION FAILED**

e) **2022 STAFF APPRECIATION FALL BARBEQUE**

Discussion was held.

**MOVED BY: J. Pfeffer / SECONDED BY: M. Ikle**

Motion to approval of the Annual Staff appreciation barbeque not to exceed \$800.

**MOTION PASSED 7 / 0**

**MOTION FAILED**

f) **FY22 EDEN PRAIRIE RESIDENTIAL CARE FOR COMMUNITY LIVING SUPPORTS AND PERSONAL CARE SERVICES - LICENSED RESIDENTIAL**

Discussion was held.

**MOVED BY: M. Ikle / SECONDED BY: J. Pfeffer**

Motion to approve FY22 Contract between LCCMHA and Eden Prairie Residential Care for Community Living Supports and Personal Care services in a licensed residential setting at rates presented. Effective 8/31/2022 to 9/30/2022.

**MOTION PASSED 7 / 0**

**MOTION FAILED**

g) **EMPLOYEE RETIREMENT RECOGNITION RESOLUTION– DR. FRANCIS X. COLLIGAN**

Discussion was held.

**MOVED BY: M. Ikle / SECONDED BY: G. McIntosh**

Motion to approve the Resolution of Recognition to Dr. Francis X. Colligan for his 37 plus years of service to the agency, as presented.

**MOTION PASSED 7 / 0**

**MOTION FAILED**

h) **MI-A ARS: RECLASSIFICATION OF ONE (1) REGULAR FULL TIME 40 HOUR A WEEK MENTAL HEALTH THERAPIST I OR II POSITION TO ONE (1) REGULAR FULL TIME CASE MANAGER I, II, OR III POSITION**

Discussion was held.

**MOVED BY: M. Ikle / SECONDED BY: G. McIntosh**

Motion to approve reclassification of vacant regular full-time Mental Health Therapist I (R071)/Mental Health Therapist II (R081) in the Adult Recovery Services program as a regular full-time Case Manager I (R062), Case Manager II (R072), or Case Manager III (R082) effective on date of hire 8/22/22, as presented.

**MOTION PASSED 7 / 0**

**MOTION FAILED**

i) **I/DD: CREATION OF A REGULAR PART TIME 20 HOUR A WEEK PEER MENTOR I (R02) OR A PEER MENTOR II (R04) POSITION**

Discussion was held.

**MOVED BY: J. Pfeffer / SECONDED BY: M. Serio**

Motion to approve to create one part time, 20 hour per week Peer Mentor I (R02) or Peer Mentor II (R04) position. Effective 8/31/2022.

**MOTION PASSED 7 / 0**

**MOTION FAILED**

j) **MI-C HOME BASED: RECLASSIFICATION OF ONE (1) REGULAR FULL TIME 40 HOUR A WEEK MENTAL HEALTH THERAPIST I OR II POSITION TO ONE (1) REGULAR FULL TIME CASE MANAGER I. II OR III POSITION.**

Discussion was held.

**MOVED BY: M. Ikle / SECONDED BY: M. Serio**

Motion to approve reclassification of one vacant regular full-time Mental Health Therapist I (R071)/Mental Health Therapist II (R081) in the MI-C Home-Based program as a regular full-time Case Manager I (R062), Case Manager II (R072), or Case Manager III (R082) effective on date of hire 8/1/22, as presented.

**MOTION PASSED 7 / 0**

**MOTION FAILED**

k) **FY22 CMHPSM MEDICAID SUBCONTRACT**

Discussion was held.

**MOVED BY: M. Serio / SECONDED BY: M. Ikle**

Motion to approve the FY22 Master Medicaid Subcontracting Agreement between the Community Mental Health Partnership of Southeast Michigan and LCCMHA for FY22 Medicaid funding. Effective 10/1/2021 to 9/30/2022.

**MOTION PASSED 7 / 0**

**MOTION FAILED**

l) **FY21-FY22 WORK SKILLS CORPORATION AMENDMENT #2 - ENHANCED RATES (CLS) CONSUMER SPECIFIC**

Discussion was held.

**MOVED BY: J. Pfeffer / SECONDED BY: M. Ikle**

Motion to approve FY21 and FY22 Contract Amendment #2 between LCCMHA and Work Skills Corporation for enhanced rates for CLS and Respite services for consumer specific services. Effective 8/31/2022 to 9/30/2022.

**MOTION PASSED 7 / 0**

**MOTION FAILED**

10. **CMHPSM (REGION 6):**    **None**    **Item(s) Noted Below**  
a) Event Announcement(s):  None    Items Noted Below  
• Next Regional Board Meeting Date: 09/14/2022  
b) Draft Minutes for 08/10/2022
11. **CMHAM:**    **None**    **Item(s) Noted Below**  
a) Event Announcement(s):  None    Items Noted Below  
• CMHAM Fall Conference October 24-25 at Grand Traverse Resort Traverse City, MI
12. **BOARD CORRESPONDENCE:**    **None**    **Item(s) Noted Below**  
a) Livingston County Resolution 2022-01-110 Opposing SB 597-598 approved 07/25/2022
13. **NEW BUSINESS:**    **None**    **Item(s) Noted Below**
14. **OLD BUSINESS:**    **None**    **Item(s) Noted Below**  
a) Parking Lot Items:  
1. Senator Lana Theis, Representatives Bob Bezotte and Anne Bollin to be contacted to request participation at a LCCMHA Board meeting in the Fall of 2022.
15. **CALL TO THE PUBLIC:**    **No Response**   **ADJOURNMENT: THE MEETING ADJOURNED AT 8:02 PM**

**RESPECTFULLY SUBMITTED:**

**APPROVED BY:**

\_\_\_\_\_  
**Angela Bowers**  
**RECORDING SECRETARY**

\_\_\_\_\_  
**Joanne Pfeffer**  
**BOARD SECRETARY**

\_\_\_\_\_  
**Date**